

**BOARD OF SELECTMEN MEETING
JULY 6, 2021
MINUTES**

PRESENT: Shawn Talbot Chairman; Jason Somero Selectman
Scott Butcher, Town Administrator

Chairman Talbot called the meeting to order at 5:00 pm with the Pledge of Allegiance.

INTERIM SELECTMEN POSITION: Discussion regarding the interim position on the BOS. Shawn had a discussion with former Board member Bert Hamill regarding filling the newly vacated Selectmen position. Mr Hamill spoke briefly to the Selectmen. Jason would like to see if anyone else is available, he had Jim Coffey in mind because of his experience, but hasn't asked him yet. Shawn doesn't want to go too long with just two selectmen as it makes voting difficult. Jason wants to have more than one person to decide from. Bert noted that this will put the selection out two weeks for selection and swearing in. Shawn will ask Jim to attend next week if he is interested.

CABLE FRANCHISE AGREEMENT: 10 year contract needs to be signed. Jason noted not a lot of viewers, but if the quality was better that might be different. Selectmen signed the new agreement.

MULTI-BUILDING HVAC RFQ: Scott handed out updated document. He noted he is trying to standardize these types of documents. He also noted that this is a smaller project, and because of that, feels some of the terms can come out that are normally in larger projects, such as the performance bond. The Selectmen reviewed the document and are fine with removing the performance bond as well. Scott will send this out for bid.

OLD NEW BUSINESS:

RC Club: Jason talked with Peter and will get back to the club

Cleaning: Megan Somero will be doing the cleaning, she and Carlene worked out the details.

Rick, Building Inspector: Jason talked with him about the tablet. He also felt the phone should be open on Mondays. Mondays are busy days, and calls go to voicemail.

Firework ordinances: Chief Lund would contact the state to see what timelines and other details are involved in permits. Thinks we should look at changing in the fall when it's not so busy.

Cookout in July: Discussed options and decided on July 20th 12 to 2 for employee, volunteer, board member luncheon at the town office. Rain date would be the following Tuesday.

Video committee: Someone had asked about being appointed to the Video Committee. This creates the question, what is it and what do they want it to be. How many members, advisory only, think about and re-establish. Ron Stanley joined and noted what the make up of the committee was in the past (4 people in 2014, served just over a year and then it dissolved due to personal responsibilities). Scott feels a good place to start is to define roles and responsibilities and what the BOS expect from the committee. Ron wants to only do in house recording, not the other tasks. Discussion whether to have volunteer or paid positions. Scott suggests first to understand what we expect, and maybe reach out to other towns to see what they are doing. Becky had suggested NHCCM.org to Jason for more information. Shawn felt it would be worthwhile to invite Becky to a future meeting and asked Jason to reach out. Ron feels in house recording and video committee should be different and wants to be informed of any decisions.

DPW Equipment: Shawn talked with Peter, and universal joint broke and took out the drive shaft on new machine that we are renting. Option to get money for our Caterpillar in trade for new equipment. Discuss further at the next meeting.

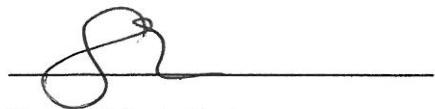
Flags: Citizen reached out about the condition of our flags. Quote of \$900 to replace 50 flags was received by Peter, and he also suggested we don't leave them out so long to reduce the wear on them. Right now they fly from Memorial to Labor Day, Peter suggests taking down after July 4th. Current flags are 4 or 5 years old. Suggestion of putting some money in patriotic purposes fund to replace on a rotating basis was made.

DPW Director out of office: Peter on vacation July 14th thru August 4th. He will send out email with road recommendations for the Selectmen to review before he leaves.

Motion to adjourn was made by Selectman Talbot, Selectman Somero **seconded**. All were in favor.

Respectfully submitted,
Susan Mallett, Land Admin

**Minutes approved by
BOARD OF SELECTMEN**

A handwritten signature in black ink, appearing to be 'Shawn Talbot', written over a horizontal line.

Shawn Talbot, Chairman

A handwritten signature in black ink, appearing to be 'Jason Somero', written over a horizontal line.

Jason Somero