

**BOARD OF SELECTMEN MEETING
DECEMBER 22, 2020
MINUTES**

PRESENT: David Lage Chairman and John Veaser
Town Administrator Scott Butcher
Also in room: Debbie Deaton, Jason Somero
Online: John Schaumloffel, Marc Fortier, and Jack Low

OLD/NEW BUSINESS:

At 6:00 pm the meeting was started with the Pledge of Allegiance

The board reviewed paperwork for the interim Town Clerk, Selectman Veaser motioned to appoint as of January 1, 2021. Selectman Lage seconded the motion, all in agreement. Paperwork was signed.

Employee COVID-19 Vaccine Recommendation: The Town Administrator mentioned first responders are in the first phase of people who are able to get the vaccine, it was asked if we should mandate our first responder employees should get it. Selectman Veaser pointed out that we don't require any other vaccines so it would not seem that this should be mandated. However it should be available if the employee desires to get it. No further discussion.

Salt Shed Bid Award:

The bids for the Salt Shed project were discussed. Each bid had its own terms, and quoted for different warranties and materials. It was discussed that the DPW director should have a chance to review as well. The discussion returned to the various materials and warranties.

- Peter is on vacation, Scott to do the research on the vendors regarding products being used and reference checks

2021 Budget Discussions:

The discussion on the various town budgets continued from previous weeks, it was noted the YTD numbers were updated. On the Assessors budget they still need to update for the contract and they put in for a warrant article. The town office budget still needs to approve and update some line items for insurances, property and liability coverage, workers compensation and outside lighting as well as the FICA and Medicare amounts where applicable. Also the town administrator signed up for rebates so there may be another small amount available.

- Scott to check reduction in outside light cost based on the LED Lighting.

It was noted that all the health lines in the budget will need to be tweaked to adjust for the final cost that was just determined.

The conversation moved to the Pool Budget it was unclear if Shawna was able to purchase pool chemicals

- Scott to follow up with Shawna to determine if the chemicals were purchased under the 2020 budget
- Warrant article DRAFTS should be done by next week

- Scott noted some unanticipated state aid may be available, Scott to follow up with the DRA rep to confirm if this money is still in the pipelines and available to us.

The Hazardous Waste program thru Keene was also discussed, it is used more than anticipated by residents. We need to market it better to remind residents when the dates are.

- Once the dates are available, suggested places to advertise are the FB page, web page, transfer station, signage at town office on bulletin board.

Various other OLD and NEW business items were discussed including the Warrant for GIS (petition article). Warrant article by petition final deadline is Tuesday January 12th.

LED Lights and possible new lights on town office to reduce cost.

Fire Truck – the bill of sale was sent to the purchaser to be signed and returned to Scott and then arrangements will be made to pick it up. For now it is stored out back to be out of the way of plows.

New Land Use Clerk has accepted the offer, and background checks are being done. If all goes as anticipated she should be able to start the second week of January 2021

At 7:15 Selectman Lage MOTIONED to adjourn the meeting, Selectman Veäser seconded. The vote was unanimous.

Respectfully submitted,
Susan Mallett, Land Admin

Minutes approved by:
BOARD OF SELECTMEN



David S. Lage, Chairman



John Veäser



Shawn Talbot