

**BOARD OF SELECTMEN MEETING
AUGUST 3, 2021
MINUTES**

PRESENT: Shawn Talbot Chairman; Jason Somero and Bert Hamill Selectmen
Jim Coffey, Interim Town Administrator

Also present for the Town Office portion of the meeting, Alan Doyle (in person), and John Schaumloffel & Rachel Anderson (online)

4:30 Building B walkthrough: in attendance for the walkthrough were Shawn Talbot, Jason Somero, Ron Stanley. The selectmen observed the state of the building to determine viability for remodeling.

5:00 meeting opened in the Town Office with the Pledge of Allegiance

Liaison assignments:

Motion to appoint Selectman Hamill as ex officio Planning Board, Selectman Somero seconded. One Aye, two Nay.

Final assignments: Jason – Police; Shawn - Planning Board, Parks & Rec; Bert – Fire Dept & Highway

Audit updates: Jim Coffey shared documents for the audit and gave an update on where we are in the process and future steps. He strongly suggests the Selectmen review the 3 letters in the documents. He noted that during the 2020 audits, town will address any deficiencies addressed in the 2019 audit.

Sale of Town property: Jim to work with the auction house and will get them to come in and talk (Jim St Jean). Get with Jim Coffey to go through the town properties and determine which ones are to be sold. Jim noted the old Fire House may have historical significance and Town may want to preserve it. Trucks contained within were also discussed. Jim also noted that it's an odd lot and may create it's own issues due to size and placement, where would well and septic be placed etc. Noted that Benti may have history on the old fire house. Costs to run the building were discussed. The process to sell properties with tax in arrears was discussed, including the timeline of what needs to be done based on how long in arrears.

- Jim C. to create a list of auctionable properties and when they can be sold.

Comcast Franchise Agreement: Briefly discussed the terms of agreement and what was changed.

Road Complaint / Damages: A Peterborough resident reported that she hit a pothole on Spindleback Road and wants to be reimbursed for the damages. It was noted that no defects were reported prior and therefore Town is not responsible.

- Jim C. to send her a copy of the statute, NH Municipal Association excerpt, and a letter explaining that Town will not pay for damages in this case.

Payroll Update forms: Needed to be signed

OLD NEW BUSINESS:

Transfer Station / magnetic broom: The transfer station has requested a magnetic broom and materials for signage. Suggested to ask DPW if they have any old signs that can be reused, painted over.

- Check with Peter when he gets back on these items and some road related updates.

Lease Renewal: Jim received a renewal for Deveraux farms. Asks where these should be kept. Jim suggests storing some of the older files in cardboard boxes to make room for the newer files.

John Schaumloffel - Landowner on River Road is again inquiring what they need to do to build a house. Concern is they built a private bridge. Bert noted he has been working on this project. Thinks the bridge permit may be expiring.

FOIA request: John also reminded the BOS that under prior Administrator he had submitted a FOI request. John will forward the request to Jim Coffey for follow up.

Document review: BOS reviewed documents and signed off on some items. Some discussion of capital expenditures and how much authority to give to department heads. Shawn wanted to streamline the process and reduce steps in the approval process. Jim suggested getting the department heads in a work session to clarify the approval process flow. Most likely in September at some point.

NON-PUBLIC SESSION 1:

Motion to go into non 91-A:3 II(b) by Selectman Talbot, seconded by Selectman Hamill, all in favor.

Motion to come out of non-public was made by Selectman Hamill and seconded by Selectman Somero, all were in favor.

Return from non-public session: Selectman Hamill made a motion to seal the minutes of the non-public session, Selectman Somero seconded, all in favor. There was one decision reached, the authorization of hiring a police officer.

Motion to adjourn was made by Selectman Somero, Selectman Talbot seconded. All were in favor.

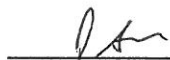
Respectfully submitted,
Susan Mallett, Land Admin

Minutes approved by
BOARD OF SELECTMEN

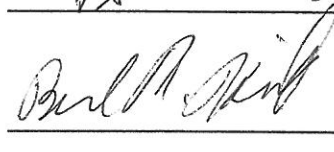
Shawn Talbot, Chairman:

 8/10/2021

Jason Somero:

 8-10-21

Bert Hamill:

 8/10/21