

**BOARD OF SELECTMEN MEETING  
AUG 24, 2021  
MINUTES**

**PRESENT:** Shawn Talbot Chairman; Bert Hamill Selectman  
Jim Coffey, Town Administrator, Susan Mallett

**Open Meeting** in the Town Office with the Pledge of Allegiance at 5:00, Jason Somero was absent. Also in attendance was Doug Waitt and Peter Goewey

**NON-PUBLIC SESSION 1:**

Motion to go into non 91-A:3 II(a&b) by Selectman Talbot, seconded by Selectman Hamill, all in favor. Motion to come out of non-public was made by Selectman Hamill and seconded by Selectman Somero, all were in favor.

Return from non-public session: Selectman Hamill made a motion to seal the minutes of the non-public session, Selectman Talbot seconded, all in favor

**HVAC Bid Opening:** At 6:10 the HVAC bids were opened. The three bids were from Wetherbee, KPMB and Precision Temp Control. After some discussion regarding the options the decision to go with Wetherbee for Fire department boiler/water heater, along with DPW boiler/water heater and the heat pump, this would be priority (fire being the highest priority). Precision Temp Control would be for the Town Office-VRF as the second priority. Some further discussion was had regarding fuel storage and sources. Suggestion was to not buy our tanks right now.

Selectman Talbot made a MOTION to award HVAC contract to Wetherbee for the DPW boiler & heat pump as well as the Fire Department boiler for a total of \$96,650. Selectman Hamill seconded.

**Municipal Lease/Purchase for Loader:** Mr Coffey distributed copies of the quotes to review. Peter noted he is also looking at replacing a Backhoe at about \$125K, and Dump truck fully outfitted at about \$150K, possibly next year. The ones we currently have are about 14 years old. He also noted the Grader is ready to go.

Discussion on whether the best option is to pay in installments, what return we are getting versus the interest that would be paid as well as how Capital Reserve works. For instance, it has to be used to pay for something we will own, payments are not valid because we won't own until the last payment. The CAT is the preferred choice for the Loader, per Bert and Shawn.

Selectman Hamill **MOTIONED** to order the 930 CAT Loader with a 7 year municipal lease purchase agreement with an escape clause and a payment of \$23,259.00 per year. Selectman Talbot seconded the motion. All were in favor.

**Tree trimming and road side mowing, and other items:** Selectman Hamill asked Peter Goewey about tree trimming and roadside mowing. Peter noted he can't find anyone to do it, companies are all

booked up. Peter noted the flags are now back up. Mountain View paving should start as soon as the weather allows. Selectman Hamill also noted Blueberry Lane is in pretty bad shape, and is a town road. We should consider paving it next year. Valley Road may be a town road before winter. Peter noted they ordered a pickup a while ago, and he would like to cancel the order for the Dodge and replace with a Ford pickup. Jim will look into the contract.

**Board Memberships:** Selectman Talbot reviewed the list Debbie created of duties and board memberships. He distributed the list as it exists now, but it should be reviewed when Jason is back. The Board discussed alternates and how they work on ZBA & Planning.

**Administrators Report (Jim Coffey):**

ARPA Grant \$282,295.63 coming to the Town, this is half of the payment. Reporting on how this is used is due October 31, 2021. Before accepting we need to hold public meeting, and Jim Coffey reviewed some of the options to spend it on. Bert suggested we look at the uses to see if we can get anything put towards the DPW vehicles, Jim is not sure if we can do that. This needs to be researched further.

Request for \$20,440 from Trustees: This is a reimbursement for article 10, assessing expenses for cyclical revaluation. (Assessing)

Right to Know Denial: Florida company asking for Purchase Orders and Purchases in detail back to 2015. Jim responded to them denying it, for a few reasons. NH right to know law allows NH residents to look at records, this company was asking us to create reports which is not allowed.

Mr Coffey also reviewed the Budgeted Revenue Summary YTD and noted this will be used to help calculate the tax rate later in the year. There will be some updating between now and then and Jim will keep the BOS updated. He also reviewed the Budget Expense Summary and noted we appear to be on target with spending.

Closed out the meeting with document review and signing.

**A Motion** to adjourn was made by Selectman Talbot, Selectman Hamill seconded. All were in favor.

**Respectfully submitted, Susan Mallett, Land Admin**

**Minutes approved by BOARD OF SELECTMEN**

Shawn Talbot, Chairman:



Jason Somero:



Bert Hamill:

