

BOARD OF SELECTMEN MEETING
December 13, 2022
MINUTES

Present: Shawn Talbot (Chair), Jason Somero, Lou Alvarez and Debbie Deaton (Town Administrator)
Peter Goewey

4:00 Kenneybeck Court Site Visit:

The Board met at the newly developed section of Kenneybeck Court in order to make a decision on accepting the road as a Town maintained road.

Present: Shawn Talbot (Chair), Lou Alvarez and Debbie Deaton (Town Administrator)
Steve Beaulieu, Dennis Howe, Joe Woodworth, Russ & Melissa Salo, Peter Goewey, Susan Mallet
(Land Use Admin), Jennifer Minckler (Land Use Clerk)

5:00 Open Meeting in the Town Office with the Pledge of Allegiance at 5:00

5:02 Russ & Melissa Salo-Naming a Shared Driveway:

Mr. Salo stated the family would like to name the Shared Driveway "Leggy Lane" in honor of his sons' grandfather. Shawn stated it would have to be "Leggy Lane Drive" to be consistent with other named driveways in town. Mr. Salo stated there are 2 duplexes and a single family home on the driveway so there would be 5 addresses.

Mr. Salo stated he didn't really like the "drive" at the end. After some discussion, it was decided Leggy Lane Drive would be accepted.

Mr. Salo also asked how long it would take for it to be official. Debbie stated it is effective immediately. Susan Mallett (Land Use Admin) will inform E911 and the post office as soon as the name is accepted by the Town.

Shawn made a motion to accept Leggy Lane Drive as the name for the shared driveway. Jason seconded the motion and it passed unanimously.

Mr. Salo, Peter Goewey and Susan Mallett discussed the process of numbering the homes and getting the sign made.

5:10 Petition to accept Kenneybeck Court as a Town maintained road:

Shawn stated the Board has received a petition from the residents of the newly developed section of Kenneybeck Court. The Planning Board, Engineer and DPW stated road has been inspected and verified that it has been built to Class V standards.

Jason stated if applicants are required to build roads to town standards, they should be accepted by the Town. Shawn agreed.

Shawn made a motion to accept the new section of Kenneybeck Court as a Town road. Jason seconded the motion and it passed unanimously.

Shawn stated Craven's Way (emergency access road) is still the responsibility of the whole subdivision (Kenneybeck Court, Jacqueline Drive and Green Farm Road) for maintenance and keeping the road clear for emergency vehicles.

Shawn asked if this can eventually be accepted by the Town. Peter replied it doesn't have a top coat but the base is fine so once that is done, it can be petitioned for dedication and acceptance.

5:15 DPW budget:

•Jason stated a lot of the percentage of increase in a lot of the line items would raise eyebrows at the Budget Hearing and Deliberative Session. Peter replied it's due to the rising costs of diesel, propane, salt, electricity. We have no control over the cost of those items. The bottom line also includes the 7% COLA increase for employees, New Hampshire Retirement and the health insurance increase.

•There was more discussion regarding fuel costs. Currently, the DPW has been purchasing diesel fuel from the State depot at a cost of \$2.20 per gallon but once they get a new delivery, the costs will fluctuate with the market. The State is not fixing a rate for the upcoming year.

•Shawn mentioned the heat line was zero. Peter stated this was because the DPW switched to propane for heating the buildings. The line item 01-4312.1-411 should be removed and replaced by 01-4312.1-901-Propane. Peter also mentioned the DPW will probably be spending more in propane because the heat is constantly running because it blows cool air out into the garage. He said the oil furnace can be used but it is on its last leg. There was some discussion regarding the installation of the heating system that was installed at the end of last year. The installers did a great job but they were installing what they were told to do. Peter stated they will end up spending more money on propane because of this.

•Peter had included \$20,000 in the budget for tree removal (Priority 3) at the request of Becky Doyle, Tree Warden. Shawn will speak to Becky regarding this. Peter said this is really the only thing we can cut out of the budget, otherwise we'll be cutting services. They could try to do it some other way but the biggest problem will be finding someone who can do the work.

•01-4312.1-432-Vehicle Maintenance has been overspent for the past few years so they are trying to be proactive and not overspend this line item.

•01-4312.1-681-Signs and Markers is increased due to having to replace stolen signs and the increase in the cost of signage.

•There was discussion regarding uniforms (coats, pants, boots, etc.) and which priority that would be. It was decided it should be priority 1.

•01-4312.1-622 Electricity was broken out into priority 1 and 2. It should all be under priority 1.

•01-4312.9-690 Safety Equipment should also be priority 1.

•All priority 2 have been approved with the exception of \$2,000 in the supplies line. After more discussion, the additional \$2,000 should be approved.

•Shawn brought up hydrant maintenance. Peter replied they have done most of the maintenance over the past couple of years. He added this should be in the Fire Department budget. The DPW does the work but it should really be under the Fire Department because the Fire Chief is the one who tells Peter they need to be repaired.

•Jason asked if there are any items that are being paid for through some other means, not through the operating budget. Shawn replied we use the Highway Block Grant for gravel, asphalt, etc. which gives a much lower number for the budgeted operating costs because we're not actually budgeting for these items.

•Dennis stated the increase in the DPW budget is approximately 20% with priority 1 only. Dennis will add a Yes or No column to his spreadsheet so if we have to revisit and cut numbers, we can see what was listed as priority 2 & 3 that were funded.

Peter stated the priority 3 items can be disregarded for now.

•The Board is approving all of the priority 1 and 2 items for now and will revisit if necessary.

•Jason asked about the possibility of a Default budget in the case the proposed budget gets voted down. Debbie replied she is taking a class regarding this tomorrow and will report back to the Board.

6:10 General Government Buildings Budget:

•\$15,000 was added to the 01-4194.1-431 Maintenance line for renovations at the Fire Department. Peter suggested we could take this out the GGB Capital Reserve and remove it from the budget.

•01-4194.1-903 and 904- Shawn asked why the rain barrels and compost bins were budgeted for. Debbie responded the accounts were created in order to purchase them but they cost was offset by residents who

purchased them. They should not be in the budget. Dennis will change that line to \$1 to keep those lines open. We had no rain barrels left from that purchase and a couple of the compost bins.

- Debbie asked why the Electricity for the pool is under the GGB budget. Shawn said this should be moved to the Pool budget. 01-4194.1-621 should be moved to 01-4520.5-622 (new account will have to be created).

- 01-4194.1-441 Rental buildings needs to be updated to reflect the new lease amount for the Police Station. The amount should now be \$36,840.00.

- The lawn care line was discussed. Shawn asked if there have been RFP's put out recently. Peter stated they did that a few years ago and got a lot of complaints on the job that was done. Since Gordon Services has been doing the maintenance, there have been many, many compliments.

- 01-4194.1-432 has gone over budget this year because we are trying to trouble shoot alarms in Building 2 which have been happening for a couple of years. Monadnock Security also does the yearly maintenance for all of the fire alarm systems.

Shawn believes this line item should be \$4,000. Jason agreed after some discussion.

Dennis will make all of the necessary changes to the GGB budget.

6:30 Transfer Station Budget:

- 01-4321.1-290 Uniforms should be \$525 and funded (includes 3rd person).

- 01-4321.1-111 Salary-The Board would like to fund a third person for Transfer Station at a salary of \$7,354.36 and funded (also increases lines 220 & 225) and a priority 2. Hopefully this person will help the flow and ease the stress on the 2 people down near the compactors.

- 01-4321.1-530 Communication should be \$1,700 and priority 1. Debbie will also look into where these items were charged due to the low amount spent this year.

- The proposed changes to the Transfer Station discussion will continue in January.

7:00 Town Office Budget:

- Debbie spoke about the education line increase. We included the FAC & BOS in this line so everyone could take advantage of the classes offered. A lot of classes are free but this amount should cover what is needed.

- Computer Support has increased because in changing to the .gov domain, the cost for Microsoft Office and Outlook has increased, the signed contract amount for the new accounting software has been added, we need to rewire for the internet to increase our speeds.

- 01-01-4130.1-440 Equipment Leasing-Debbie will check into the lease costs for the postage meter and copy machine. The postage meter rental seems high.

- 01-4130.1-610-Supplies-Debbie will also look into this line because she thinks things were charged to that line and should have been charged to other departments.

- 01-4130.1-130-There was discussion regarding the COLA rate being applied to all stipends. The Board of Selectmen stipend should be removed from COLA.

8:15 Old/New Business:

- Jason said Aho Construction is looking to start the renovation next week. Chief Abel would like to use \$50,000 from the Police Detail Revolving Fund and encumber \$92,000 from this year's PD budget. Debbie will look back in the minutes to see the total amount Chief Abel had originally requested in addition to the Aho quote.

- Shawn stated Eric Krook had come to the Road Committee meeting last week and participated in the meeting.

- The bus turnaround at the top of Collins Road will be widened.

- The mirror has been received for the end of Upper Pratt Pond Road and will be installed this week.

- Warrant Articles and Charitable Donations for warrant will be discussed at next week's meeting.

8:30 Non-Public Session RSA 91:A 3, II (b):

At 8:30 Shawn made a motion to go into non-public session under RSA 91:A 3, II (b), Jason seconded the motion and it passed unanimously. At 9:34, Jason made a motion to return to public session. Shawn seconded the motion and it passed unanimously.

At 9:45 Jason made a motion to adjourn. Shawn seconded the motion.

Respectfully submitted,

Debbie Deaton
Town Administrator

Minutes approved by BOARD OF SELECTMEN

Shawn Talbot, Chairman:



Jason Somero:



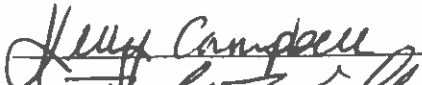

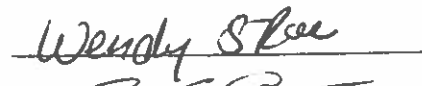



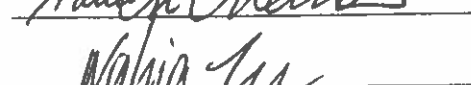

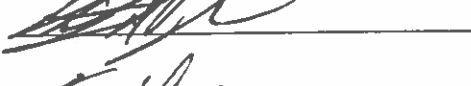





Lou Alvarez:

Kennybeck Ct. – Public Road Petition

December 9, 2022

Town of New Ipswich
661 Turnpike Road
New Ipswich, NH 03071

Re: Below are signatures from residents petitioning the Town of New Ipswich, NH to transition/accept the new section of Kennybeck Ct. into a public road:

| <u>Name</u> | <u>Signature</u> | <u>Address</u> |
|--------------------|--|-------------------|
| KELLY CAMPBELL |  | 84 KENNYBECK CT. |
| Richard O'Donnell |  | 99 Kenny Beck CT |
| Wendy Roe |  | 88 Kennybeck CT. |
| Joseph Cote |  | 85 Kennybeck CT. |
| GABRIEL VILLANO |  | 95 KENNYBECK CT. |
| Marco Oliveira |  | 96 Kennybeck ct. |
| Nahia Thich |  | 89 Kennybeck Ct |
| Christopher Taylor |  | 91 Kennybeck Ct. |
| Ellie Window |  | 103 Kennybeck Ct. |
| Kristina Tabacco |  | 100 Kennybeck CT |
| Michael Ferullo |  | 104 Konny Beck Ct |
| Justin Dennis |  | 110 Kennybeck ct |
| William Senisi |  | 94 Kennybeck CT |
| Carlos Andrade |  | 112 Kennybeck CT |

