

# TOWN OF NEW IPSWICH

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Draft

## MINUTES of the BOARD OF SELECTMEN MEETING

Tuesday, August 6, 2013

**Board Members Present:** George Lawrence, Chairman, Michael Conlin and Benjamin Cargill (6:40). Also present was Town Administrator Roberta Fraser

### **1<sup>st</sup> Order of Business: Call the Meeting to Order/ Acceptance of Minutes**

The meeting was called to order at 6:30pm with the Pledge of Allegiance  
Selectman Conlin *made a motion* to approve the minutes of July 30, 2013. Chairman Lawrence seconded it. Motion carried 2-0.

### **2nd Order of Business: Office Documents**

The lease documents for the new police car and highway truck are ready to be signed. Selectman Conlin *made a motion* to approve and sign the loan documents with the Savings Bank of Walpole in the amount of \$34,015.75 for the car and \$165,391.00 for the truck. Chairman Lawrence seconded it. Motion carried 2-0. The documents were signed by the Board and the treasurer.

The Board approved and signed the A/P's manifest and payroll

### **3rd Order of Business: Appointments**

Fire Chief David Leel addressed the Board and discussed purchasing a 2006 Chevy Tahoe for the fire department to replace the Ford Explorer the department currently has. The Tahoe has approximately 200K miles on it and will be purchased from the State. The Board discussed this request and is in agreement that the vehicle can be purchased and the payment to be taken out of the fire department budget. Selectman Cargill *made a motion* to approve the purchase of the Chevy Tahoe by the fire department as long as the Ford Explorer is disposed of. Chairman Lawrence seconded it. Motion carried 3-0.

Chairman Lawrence *made a motion* to put the Ford Explorer out for sealed bid. Selectman Conlin seconded it. Motion carried 3-0.

Wendy Freeman addressed the Board to discuss the interest accumulated on her tax bill. Ms. Freeman stated that she put her tax payment in the payment drop-off slot for the tax collector on June 30<sup>th</sup>. The bills are due July 1<sup>st</sup>. The tax collector never received the bill and it has not cleared Wendy's account. Since no one can find the payment she is requesting the interest from July 2<sup>nd</sup> to date be waived. The Board discussed this request and Selectman Cargill *made a motion* to

waive all interest accrued from July 2<sup>nd</sup> to date for Wendy Freeman. Chairman Lawrence seconded it. Motion carried 3-0.

On June 11, 2013 the board voted to refund all impact fees plus interest to the people who paid them. Selectman Conlin ***made a motion*** to transfer \$58,582.00 from the general fund back to the impact fee account to correct the transfer that was made in Dec. 2011 and to reimburse proportionately all the people who paid the fees starting with the oldest fee paid first and going in order as funds are available. Selectman Cargill seconded it. Motion carried 3-0.

Kent Brown did an inspection of Phase One at the Craven property and he is recommending that the remainder of the bond be released. Selectman Conlin ***made a motion*** to release the remainder of the Phase One bond for Craven. Selectman Cargill seconded it. Motion carried 3-0.

Building inspector Scott Tenney is requesting to receive his stipend pay monthly instead of quarterly. Selectman Conlin ***made a motion*** to pay Scott Tenney monthly. Selectman Cargill seconded it. Motion carried 2-1.

Selectman Conlin ***made a motion*** to approve Louis Alvarez's license to sell pistols and revolvers. Selectman Cargill seconded it. Motion carried 3-0.

There is a raffle permit submitted by the Guardians of the Ribbon- Jim Hicks. Selectman Conlin ***made a motion*** to approve the application for the raffle permit for the Guardians of the Ribbon. Selectman Cargill seconded it. Motion carried 3-0.

There is the deed to be signed for the Town to purchase the property at 431 Binney Hill Rd. that was recommended by the Conservation Commission. Selectman Conlin ***made a motion*** to approve the purchase of the property at 431 Binney Hill rd and to authorize the Chairman of the Board to sign the paperwork. Selectman Cargill seconded it. Motion carried 3-0.

#### **4<sup>th</sup> Order of Business: Adjournment**

Selectman Conlin ***made a motion*** to adjourn. Selectman Cargill seconded it. Motion carried 3-0. Meeting was adjourned at 8:05pm

Respectfully recorded,  
Roberta Fraser

August 6, 2013 BOS Regular Minutes approved by the Board:

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George Lawrence, Chairman

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Benjamin Cargill

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Michael Conlin