

TOWN OF NEW IPSWICH

661 TURNPIKE RD NEW IPSWICH NH 03071

603-878-2772



MINUTES of the BOARD OF SELECTMEN MEETING

Tuesday

August 20, 2013

Board Members Present: George Lawrence, Chairman, Michael Conlin (6:38) and Benjamin Cargill (6:40). Also present was Town Administrator Roberta Fraser

1st Order of Business: Call the Meeting to Order/ Acceptance of Minutes

The meeting was called to order at 6:38pm with the Pledge of Allegiance

Selectman Conlin ***made a motion*** to approve the minutes of August 6, 2013. Chairman Lawrence seconded it. Motion carried 2-0.

2nd Order of Business: Business

Bids for repairs for the town pool were submitted and the board opened and review them.

Bids received-

South Shore Gunite- \$160,720.00

Mid America Pool Renovations- \$ 220,000.00

Aquatic Renovations Systems- \$149,582.00

Torphy Construction & Development- \$167,732.00

Selectman Conlin ***made a motion*** that the bids are reviewed by the Town Administrator and DPW Supervisor to make sure everything is in order and give a recommendation at the next meeting. Chairman Lawrence seconded it. Motion carried 3-0.

There is an easement agreement for the Board to sign with Northern NE Telephone giving permission for the easement for the Highbridge bridge project. Chairman Lawrence ***made a motion*** to sign the easement for Northern NE Telephone. Selectman Conlin seconded it. Motion carried 3-0.

There is an application for ExxonMobil Fleet Universal credit cards. The gas cards that the town currently has can only be used at the Mobil in town. These new cards could be used at any station, not just a Mobil. This gives the town more flexibility in purchasing fuel and to get gas at stations when the police or highway vehicles are out of town. The board discussed this request and are okay with the new cards as long as the employees are not driving out of town just to purchase gas. Selectman Conlin ***made a motion*** to approve the credit card application for gas and that the chairman sign the application. Selectman Cargill seconded it. Motion carried 3-0.

Selectman Conlin ***made a motion*** to sign the DES form for the monitoring of the landfill closure. Selectman Cargill seconded it. Motion carried 3-0.

The Board approved and signed the A/P's manifest and payroll

3rd Order of Business: Appointments

Highway department employee Jay Hopkins addressed the board with a request signed by all of the DPW employees requesting to extend the DPW department four ten hour work days until the end of September. They were supposed to stop the first week of September. The Board discussed this request and two members are in favor of it as long as overtime does not incur because of road paving projects. The ten hour days may not always be Mon-Thurs. Selectman Cargill ***made a motion*** to extend ten hour days until the end of September as long as the road agent is in favor of it and it does not cause overtime. Selectman Conlin seconded it. Motion carried 2-1.

4th Order of Business: Other Business

Town Administrator Roberta Fraser sent a memo to the board explaining that she has asked department heads to start working on their budgets. She would like the board to discuss whether there is going to be a COLA increase, a merit increase or nothing this year. Selectmen Cargill and Conlin would like to see merit increases but would like it done fairly, not everyone given the 3% if it is not deserved. Roberta explained to the board that the merit increase system does work if done correctly and she will create one if that is the pleasure of the board. After further discussion of COLA versus merit increase, the board instructed Roberta to increase the salaries by 3% for the upcoming budget year and then the board will decide what it will be.

5th Order of Business: Non –Public

Selectman Conlin ***made a motion*** to enter non-public per RSA 91-A:3II (a). Selectman Cargill seconded it. Roll call vote was taken and all aye. Motion carried and non- public was entered at 7:35pm. Public session was reconvened at 8:08pm. Chairman Lawrence announced that the minutes have been sealed.

Chief Carpenter would like to exchange some of the firearms his officers currently use for new ones. He can exchange them and receive new firearms and still have a \$100.00 credit. Selectman Cargill ***made a motion*** to allow the chief to exchange the firearms for new firearms. Selectman Conlin seconded it. Motion carried 3-0.

6th Order of Business: Adjournment

Selectman Conlin ***made a motion*** to adjourn. Selectman Cargill seconded it. Motion carried 3-0. Meeting was adjourned at 8:15pm

Respectfully recorded,
Roberta Fraser

August 20, 2013 BOS Regular Minutes approved by the Board:

George Lawrence, Chairman

Benjamin Cargill

Michael Conlin