

# TOWN OF NEW IPSWICH

661 TURNPIKE RD NEW IPSWICH NH 03071

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## MINUTES of the BOARD OF SELECTMEN MEETING

Tuesday  
December 3, 2013

Draft

**Board Members Present:** George Lawrence, Chairman, Michael Conlin and Benjamin Cargill  
Also present was Town Administrator Roberta Fraser.

### **1<sup>st</sup> Order of Business: Call the Meeting to Order**

The meeting was called to order at 6:30pm with the Pledge of Allegiance.

Selectman Cargill made a motion to accept the minutes of November 26, 2013. Selectman Conlin seconded it. Chairman Lawrence had one change, the letter of appreciation was sent by Stephen Riggs, not Briggs. Motion carried 3-0.

### **2nd Order of Business: Appointments**

None this evening

### **3rd Order of Business: Business**

There is a holiday schedule to sign for next year. Roberta explained that there is a change to the schedule, instead of two floating holidays, the town will be closed on Columbus Day and the employees will receive one floating holiday to use.

The Board signed the payroll change document for Carpenter and Cavanaugh.

There is a lengthy discussion regarding the highway block grant and how the funds should be used. Currently the funds come in from the State and are used as revenue. The road committee is recommending using the HBG for road projects to go along with the warrant article. Roberta has included the HBG amount in the general budget. The Board discussed this and Selectman Cargill would like to see the DPW budget decreased by the amount of the grant. Roberta explained that the whole amount was not increased in the highway budget when the HBG was discontinued as a warrant article in 2009. There is approximately \$60,000 that was increased in the budget. Selectman Conlin looked through old town reports and Roberta has the old budget from 2009. After further discussion, Selectman Cargill is okay with putting the HBG in the budget as long as at least \$60,000 is decreased from the DPW budget. Roberta will work with Peter regarding the budget.

The Board discussed the BOS budget. Roberta has created a budget and is requesting \$299,259 for 2014. This is an increase of \$24,234 from last year. The increase is a reflection of the increase

in health insurance and a few other changes. The largest increase is in the web page line. The request is for \$6,000 and that will be used to create a new web site for the town. Selectman Cargill would like to see the line item have two line items, one for creation and one for maintenance and Roberta will make that change. There is \$1200 requested for records storage and the board would like it to be \$1425. After further discussion, Selectman Conlin ***made a motion*** to accept the BOS budget at \$299,484 to go to the Finance Advisory Committee. Chairman Lawrence seconded it. Motion carried 3-0.

George Slyman addressed the Board informed them that he has contacted the Army Corp of Engineers regarding dredging the river and cleaning up the trees while the river is down. He hasn't received an answer yet.

The Board approved and signed the A/P's manifest and payroll

**4<sup>th</sup> Order of Business- Adjournment**

Selectman Conlin ***made a motion*** to adjourn. Selectman Cargill seconded it. Motion carried 3-0. Meeting was adjourned at 8:12pm

Respectfully recorded,  
Roberta Fraser

December 3, 2013 BOS Regular Minutes approved by the Board:

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George Lawrence, Chairman

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Benjamin Cargill

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Michael Conlin