

TOWN OF NEW IPSWICH

661 TURNPIKE RD NEW IPSWICH NH 03071

603-878-2772



MINUTES of the BOARD OF SELECTMEN MEETING Tuesday, May 21, 2013

Board Members Present: George Lawrence, Chairman and Michael Conlin. Also present was Town Administrator Roberta Fraser

1st Order of Business: Call the Meeting to Order/ Acceptance of Minutes

The meeting was called to order at 6:30pm with the Pledge of Allegiance
Then there was a moment of silence held for the victims of the Oklahoma tornado

2nd Order of Business: Appointments/ Department Heads

David Leel, Fire Chief, addressed the board to discuss the motion that was made at the March 26 Board of Selectmen's meeting, "Selectman Conlin *made a motion* to move the emergency management trailer to the "sally port" of building two, cover with poly sheeting if need be, and authorize the highway department to clean out the equipment at the Green Center, move it to building two and move the equipment from the old highway garage to the Green Center. Selectman Cargill seconded it. Motion carried"

Chief Leel does not feel it is beneficial to the town or the fire department to move the equipment. There is easier access to the equipment in the highway building, which is right across the street from the current fire department. He also informed the board that there was a warrant article passed in 2008 which gave the fire department the right to keep the equipment there as long as needed. A discussion with the board ensued and Selectman Conlin *made a motion* to keep the fire emergency equipment in the old highway garage and to move the emergency trailer back into Building 2. Chairman Lawrence seconded it. Motion carried.

Chief Leel gave an update on the department and reported that membership is increasing and everything is doing well in the department.

3rd Order of Business: Business

The board discussed the amount of money that is available in the impact fee account and what should be done with it. \$34,693.00 is for the school, \$24,789.00 for roads and \$2,450.00 for public safety. The board feels that public safety should be divided amongst police, fire and emergency management. Selectman Conlin *made a motion* to use impact fees for roads to purchase culverts and for any other road projects as needed. Chairman Lawrence seconded it. Motion carried 2-0. The board will continue the discussion next week regarding impact fees and the usage of them.

At a previous meeting the board approved using the Police Dept. Capital reserve account for a lease payment to purchase the new police cruiser. Roberta has done some research and a lease payment cannot be taken out of capital reserve. That account can only be used for a purchase, not a lease. Roberta is recommending using the outside detail account for the payment of the police cruiser lease for the first year and then subsequent year's payments can be part of the police department budget. Chairman Lawrence ***made a motion*** to approve the lease payment from the outside detail account. Selectman Conlin seconded it. Motion carried 2-0.

4th Order of Business: Office documents

There is an application from Monadnock Babe Ruth to use the "Babe Ruth" ball field that the town owns. Selectman Conlin made a motion to approve the application for Monadnock Babe Ruth to use the baseball field. Chairman Lawrence seconded it. Motion carried 2-0.

The board approved and signed the A/P's manifest and payroll

5th Order of Business: Any other business that may come before the board

Chairman Lawrence gave an update on the situation at Souhegan Flood Control Site #35 where the town has a ball field on the flood usage right-of-way and burial plots on state land. The media has become interested in the story and cemetery sexton Ollie Niemi gave an interview to reporters and claimed that the state gave the town back the land at some point; he couldn't remember all the details. The DES contacted George and was not happy with that statement. They would like something on record regarding the land. Chairman Lawrence ***made a motion*** that it is the town's position that the land that is the staging area at Souhegan Flood Control Site #35 is owned by the State of NH and the town is working with DES to find a solution to the issue. Selectman Conlin seconded it. Motion carried 2-0.

There were two concerned citizens in attendance regarding the information in the media. They were concerned they may have to remove relatives at the cemetery at their expense and may not have the burial plots they paid for. The board alleviated their concerns and will notify them as soon as the town receives any information.

Selectman Conlin ***made a motion*** to send an official letter to the state regarding the town's position and to have George and Roberta sign the letter. Chairman Lawrence seconded it. Motion carried 2-0.

There are complaints from neighbors regarding the time of operation at the Pitcherville Gravel operation. The approval from the planning board states that any work is not to start before 6:00am and they are starting at 4:30am.

Selectman Conlin ***made a motion*** that Chairman Lawrence and the Police Chief visit the gravel pit to investigate the noise complaint. Chairman Lawrence seconded it. Motion carried 2-0.

There is a piece of land at the intersection at the corner of Hubbard Pond Road that the current owner is willing to give to the town in exchange for driveway work to be performed on his property. Selectman Conlin ***made a motion*** to approve the agreement of the town receiving land in exchange for driveway upgrades at the property on Hubbard Pond Road owned by Richard Smith. Chairman Lawrence seconded it. Motion carried 2-0.

There is a discussion about vacation time and the usage of it by employees. Selectman Conlin ***made a motion*** that vacation time may be used in half- day increments unless otherwise approved by the Board of Selectmen. Chairman Lawrence seconded it. Motion carried 2-0.

The board held a brief discussion about Building 2 and what is best for the town regarding the building. The discussion will be ongoing at upcoming meetings.

Selectman Conlin made a motion that Employee Appreciation Day be held on Tuesday August 6th, 2013. Chairman Lawrence seconded it. Motion carried 2-0.

There is a complaint regarding the trash and overflowing dumpster on Temple Rd. Chairman Lawrence will look into it.

Dave Cotzin thanked the board and the director of public works for applying calcium chloride on Lower Pratt Rd in front of the Brown's residence.

6th Order of Business: Ex-Officio reports

None this evening

7th Order of Business: Non-Public Session

None this evening

8th Order of Business: Adjournment

Selectman Conlin ***made a motion*** to adjourn. Chairman Lawrence seconded it. Motion carried 2-0.

Meeting was adjourned at 8:33pm

Respectfully recorded,
Roberta Fraser

May 21, 2013 BOS Regular Minutes approved by the Board:

George Lawrence, Chairman

Benjamin Cargill

Michael Conlin