

# TOWN OF NEW IPSWICH

661 TURNPIKE RD NEW IPSWICH NH 03071  
603-878-2772



## MINUTES of the BOARD OF SELECTMEN MEETING Tuesday, May 28, 2013

**Board Members Present:** George Lawrence, Chairman, Michael Conlin and Benjamin Cargill. Also present was Town Administrator Roberta Fraser

### **1<sup>st</sup> Order of Business: Call the Meeting to Order/ Acceptance of Minutes**

The meeting was called to order at 6:30pm with the Pledge of Allegiance  
Chairman Lawrence *made a motion* to approve the minutes of May 21, 2013. Selectman Conlin seconded it. Motion carried.

### **2<sup>nd</sup> Order of Business: Appointments/ Department Heads**

Senator Peggy Gilmar addressed the board and gave an update on what is happening in Concord at the State house. The budget vote will be held June 6<sup>th</sup>. The new fiscal year begins July 1<sup>st</sup>. Senator Gilmar encourages anyone who may have a question or any concerns to contact her.

Dave Keurulainen addressed the board and requested that Leel Road, the road he lives on, get graded soon. Chairman Lawrence will talk to the Public Works director.

### **3rd Order of Business: Non-Public Session**

Selectman Conlin *made a motion* to enter non public per RSA 91-A: 3 II 9 (a) & (c). Selectman Cargill seconded it. Roll call vote was taken, all yes and non- public was entered at 6:50pm. Public session was reconvened at 8:22pm. Minutes were from (a) & (c) were sealed

### **4<sup>th</sup> Order of Business: Business**

There was a discussion regarding the impact fees that are in the impact fee account and what they can be used for. Roberta has been doing research on the impact fees. There are questions regarding the fees and what the fees were used for in 2011 that should have been paid to the school. A transfer from the impact fee account for the school was made in 2011 into the general fund, but a payment to the school cannot be accounted for. If those funds did not go to the school then that amount will have to be raised and appropriated at the next town meeting. There is also a discussion about the public safety portion of the impact fees and whether those were spent correctly. Roberta will get better clarification from Chris Fillmore, attorney at the LGC, and exact figures and the board will discuss it on June 11<sup>th</sup>.

There is a brief discussion about the amount of money in the budgetary fund balance and whether any of that fund should be used to offset taxation or to pay the impact fee account back. The board will discuss this more in the future.

Chairman Lawrence announced that Chief Carpenter and himself went to the Pitcherville gravel operation and they will have their operating hours be from 6:00am until 4:00pm.

The board discussed an employee position that will be available at the highway department soon. There is discussion about hiring one full- time employee to share highway, building maintenance and landfill or one full- time for the highway department and a part- time building maintenance and landfill position. There are different opinions amongst the board members and it will be discussed again at the next meeting with DPW supervisor Peter Goewey in attendance so he can give his opinion on the positions.

**5<sup>th</sup> Order of Business: Office Documents**

The board approved and signed the A/P's manifest and payroll

Since the meetings will now be held every two weeks, Selectman Conlin ***made a motion*** that payroll and A/P's can be approved by the chairman of the board on non- meeting weeks. Selectman Cargill seconded it. Motion carried.

**6<sup>th</sup> Order of Business: Ex-Officio reports**

None this evening

**7<sup>th</sup> Order of Business: Adjournment**

Selectman Conlin ***made a motion*** to adjourn. Chairman Lawrence seconded it. Motion carried 2-0.

Meeting was adjourned at 9:19pm

Respectfully recorded,  
Roberta Fraser

May 28, 2013 BOS Regular Minutes approved by the Board:

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George Lawrence, Chairman

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Benjamin Cargill

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Michael Conlin