

TOWN OF NEW IPSWICH

661 TURNPIKE RD NEW IPSWICH NH 03071
603-878-2772



Draft

MINUTES of the BOARD OF SELECTMEN MEETING

Tuesday
October 15, 2013

Board Members Present: George Lawrence, Chairman, Michael Conlin and Benjamin Cargill
Also present was Town Administrator Roberta Fraser

1st Order of Business: Call the Meeting to Order

The meeting was called to order at 6:30pm with the Pledge of Allegiance

2nd Order of Business: Appointments

None this evening

3rd Order of Business: Business

Last week the board approved obtaining a TAN of up to \$1.2mm because the tax bills may go out late because of the Department of Education using a new formula to calculate the school portion of the tax rate. Roberta has compiled an accounting of what is needed for cash between now and the end of December.

\$80,000- road projects

\$100,000- pool repairs

\$600,000- general budget left

\$425,000- County payment

\$1.2mm school payments

Total- \$2.225mm

The current cash on hand for the town is \$630,000.00.

The board discussed how much to borrow and the term. Selectman Cargill would like to borrow two small amounts if needed, rather than one large amount. After further discussion, Selectman Cargill ***made a motion*** to borrow \$800,000.00 for 60 days. Selectman Conlin seconded it. Motion carried 3-0.

There was a discussion regarding the unreserved fund balance and how much should be used to offset taxation. Currently the town's policy is to keep \$1mm in the unreserved fund balance. Roberta explained to the board that this is a high percentage of the town's budget and more could be used to offset taxation. The board will discuss it at a future meeting.

There is a quote for materials to replace the fence at 130 Main Street, this is property that the town owns and the Conservation Committee originally installed the fence when the piece of

property from the neighbor was purchased. The quote is for \$396.81. The board discussed who should pay for it and David Cotzin, audience member, recommended the Conservation Commission pay for the fence since they originally installed it and they have money to replace it. Chairman Lawrence ***made a motion*** that the Conservation Commission pay for the new fence at 130 Main St. Selectman Cargill seconded it. Motion carried 3-0.

The board discussed the DPW budget and Chairman Lawrence would like each department charged for the work the DPW does, such as removing trash at the park, etc. The board discussed whether each department should be charged and Roberta will compile a list of jobs done by DPW and they discuss it at a future meeting.

There is a discussion regarding collecting fees at the pool. Currently an entrance fee is charged to everyone to use the pool. Dave Cotzin feels this may be too much for families to afford and there shouldn't be a fee. Chairman Lawrence explained that the pool was originally built with federal funds and a fee should not be charged. Selectman Conlin questioned why the fees are being charged then and it was explained that the fees offset the cost of operating the pool. Selectman Cargill is not opposed to increasing the pool budget but would like to see the hours increased. Roberta will create a budget that does not have the fee collection in it and the board will decide whether to continue collecting the fees or not.

There is discussion regarding the Highway Block Grant and whether it should be a warrant article or in the operating budget. In previous years the HBG was used as revenue for the town. Roberta explained that either way if the funds are not used they can be carried over to the next year. The board would like amounts removed from the DPW budget to compensate for the HBG funds. Selectman Cargill ***made a motion*** to make the Highway Block Grant a separate line item in the budget and to remove the amount from the highway department budget. Selectman Conlin seconded it. Motion carried.

Chairman Lawrence ***made a motion*** to approve the private road agreement with Devin & Rebecca Traffie at 5 Huntly Loop Rd. Selectman Conlin seconded it. Motion carried 3-0.

There is a letter for the board to sign requesting a refund from Primex for worker's compensation insurance paid for and Primex is reimbursing the town per a settlement agreement. The amount is \$23,584.32.

The Conservation Committee is recommending re-appointing David McTigue, Jack Messe and Matthew Oliveira as members for three years. Selectman Conlin ***made a motion*** to approve the appointments and Chairman Lawrence seconded it. Motion carried 3-0.

Selectman Cargill ***made a motion*** to start having appointment papers signed and to have everyone sworn in as they are elected/appointed. Selectman Conlin seconded it. Motion carried 3-0.

Selectman Conlin ***made a motion*** that Halloween trick-or-treating time be 5-7pm on October 31st. Selectman Cargill seconded it. Motion carried 3-0. The town office will be open during this time for the children to come in and enjoy some treats.

The Board approved and signed the A/P's manifest and payroll

4th Order of Business: Adjournment

Chairman Lawrence ***made a motion*** to adjourn. Selectman Conlin seconded it. Motion carried 3-0.

Meeting was adjourned at 8:35pm

Respectfully recorded,
Roberta Fraser

October 15, 2013 BOS Regular Minutes approved by the Board:

George Lawrence, Chairman

Benjamin Cargill

Michael Conlin