



# TOWN OF NEW IPSWICH

661 Turnpike Rd, New Ipswich, NH 03071

*Conservation Commission*



## Meeting Minutes October 11, 2023

The Conservation Commission held its regular monthly meeting at the Town Office, 661 Turnpike Road, New Ipswich, New Hampshire, on Wednesday, October 11, 2023 at 7:30 p.m.

### 1) Call to Order and Seating of Alternates

Chairman Bob Boynton called the meeting to order at 7:30 PM.

Present at the meeting were Chair Bob Boynton, Vice Chair David McTigue, Member Karen Miller, Matthew Oliveira, and Alternate Kleta Dudley. Staff present included the Conservation Commission Secretary, Jennifer Worth.

### 2) New Business

#### a. October Annual Meeting

If someone wants to join the Conservation Commission, they let that be known to a member so the potential member can be referred to the Conservation Commission. The Commission suggests that referrals should attend a few meetings to see what the meetings are like and if they would like to be part of the commission going forward. At the next annual meeting, potential members are nominated. The list of nominees goes in front of the board of Selectmen for approval. After approval, members are sworn in for one to three year terms.

Current members whose terms are to expire can be nominated as new members at the next annual meeting. In October, a selectmen will swear in nominees.

Chair motioned to nominate Kleta Dudley and Jennifer Worth as alternates in the upcoming Selectmen's meeting. Matthew Oliveira seconds. The motion passed unanimously.

Chair motioned to nominate Matthew Oliveira as a member serving a three year term. Kleta Dudley seconds. The motion passed unanimously.

Kleta Dudley motions to nominate Bob Boynton as Chairman to the Conservation Commission and David McTigue as Vice Chairman to the Conservation Commission. Matthew Oliveira seconds. The motion passed unanimously.

#### b. Expedited Forms – Wetland Permits

Applicants with minimal impact, no longer have to go through the New Hampshire Commission. As discussed before, the commission should work with the building department to educate and bring attention to applicants when they may be endangering protected lands. Mr. McTigue suggests to adjust the building permit requirement. Building inspectors are not qualified to know all wetlands as it is not a job for building inspector, but if they could inform the commission that there are wetlands, then someone who is qualified could be called to the property. Chair will ask the Selectmen for their input on this matter. Selectmen have the authority to change the application process of the building permits.

### 3.) Old Business

#### a. Approval of Minutes

Chair moved to approve the September 13, 2023 meeting minutes upon amendments that were discussed amongst the board. Karen Miller seconded the motion. The motion passed unanimously.

#### b. Protecting Land in New Ipswich

The Commission decided that it would like to create a template letter for a mass mailing to land owners who own up to 50-100 acres. This letter will let owners know that they could help in protecting lands. The letter could include the type of resources that are on their parcel of land that would need protection. Could also mention the meaning of gifting or selling land to the Conservation Commission. Easements and public access were also discussed about adding to the letter. Matt Oliveira had the idea to include a fact sheet. Chair suggest that a committee of two should be formed in order to create a rough draft of this letter. David McTigue and Matt Oliveira agreed to draft letter.

Karen Miller suggests that besides the mass mailing the commission should also consider developing other ways to bring awareness to conservation while the mailing is in the works.

#### c. NHACC

The commission received invoice for New Hampshire Association of Conservation Commissions for the 2024 membership dues. Chair asks if the commission would like to pay these fees.

Karen Miller motions to pay the NHACC membership dues. Matt Oliveira seconds. The motion passed unanimously.

## **Adjournment**

There being no further business to come before the Conservation Commission, Karen Miller motioned to adjourn the meeting at 8:30 p.m. Kleta Dudley seconded the motion. The motion passed unanimously.

Respectfully Submitted,

*Jennifer Worth, Land Use Clerk*