

DRAFT MINUTES
CONSERVATION COMMISSION MEETING
NOVEMBER 14, 2012

PRESENT: Bob Boynton, Chairman, David McTigue, Jack Messe, Doug Waitt, Matt Oliveira, Dixie Rhoads, Joanne Meshna

The meeting was called to order at 7:30 p.m. at the Town Office.

Jack made a motion to approve the minutes of the October 10, 2012 meeting. Doug seconded the motion and it passed unanimously.

Committee Reports:

Trails: Jack, Doug and Matt hiked the Kellogg property and laid out the trail on the GPS. Bob will download it. A letter will be sent to Mr. Kellogg with the proposed trail. The trail has been designed as a hiking trail. Signage is needed.

Lands: Members reviewed the purchase and sales agreement for the Williston property and there were no issues. The property should close by December 1, 2012. Also discussed was the use of the property as a trailhead for the Wapack Trail.

Water Resources: David continues to work on the amendment to the Zoning Ordinance and plans to submit it to the Planning Board in 2013.

Old Business: Dixie will contact Brenna and ask her to attend the next meeting.

New Business: There is a large timber cutting being done on the Pamela Veague-Krauss property on Willard Road. Bob noted that there were big ruts from machinery and that at the end of the cut the area needs to be cleaned up and seeded to prevent runoff.

Members reviewed the two amendments to the by-laws: amendment to Article V, C to change the first sentence from "The presence of four (4) regular or alternate members of the Commission shall constitute a quorum." to "A majority of full members of the Commission shall constitute a quorum." was approved; amendment to Article XI to amend the first and second sentences from "At any regular meeting of the Commission the members can adopt by-laws by approval of the majority of the Commissioners. A majority in this case is four (4) voting members" to "At any regular meeting of the Commission the members can adopt by-laws by approval of a quorum of full time Commissioners." was approved.

Signage was discussed. Dixie will contact the Westford and/or Groton Town Offices to get information on their signage.

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Joanne Meshna, Secretary