

MINUTES  
PLANNING BOARD  
May 15, 2019

Present: Liz Freeman, Vice Chair, Bert Hamill, Nate Sikkila, Lou Alvarez, Deirdre Daley, Paul Termin, Ned Nichols, Debbie Deaton

The meeting was called to order at 7:30 p.m. Liz asked Nate to fill the vacancy of Ed Dekker.

The Board reviewed the minutes of May 1, 2019. Lou made a motion to approve the minutes as written. Bert seconded the motion and it passed unanimously.

**Selectmen's Report:**

Bert informed the Board of the following:

The Selectmen will be holding an informational public forum at Mascenic High School regarding a police facility on June 11<sup>th</sup> at 7pm.

Nichole Talbot (Parks & Rec Director) will be this year's Pool Director.

On Saturday there will be a Fishing Derby from 9am-12 at Cemetery Pond, a dance party at the Greenville Legion, and an open cocktail party at the Souhegan Country Club. The Memorial Day parades are Sunday at 10 & 1.

The Town is looking for a replacement for Bert as the SWRPC liaison.

The Employee Handbook is being reviewed by Town counsel to make sure it is State compliant.

The Old Town Hall is undergoing some repairs.

The Restoration of Involuntarily Merged Lots of Nancy Barry was approved.

The Conservation Commission is looking into maintaining three trails in town.

**Chair/Land Use Report:**

Debbie informed the Board there will be a 3 lot-Lot Line Adjustment submission on June 5, 2019. Kent Brown has a scheduled meeting with Huntley Survey & Design on Monday to review the application.

**Kent Brown Fees/Responsibilities:**

Liz asked Debbie to have Kent clarify if his fee of \$100 per lot is for all subdivisions or for 3 or more.

Deirdre made a motion to have 2 lot subdivision applicants consult with Kent Brown prior to being heard by the Planning Board (at his current contracted price). The motion was seconded by Bert and passed unanimously.

**Term for alternates:**

Ned's term will expire in 2020, Debbie's term will expire in 2021 and Nate's term will expire in 2022.

**Comparative Fees:**

The Board viewed spreadsheets created by Debbie and modified by Liz to compare Planning Board fees from other towns. After some discussion, Nate made a motion to leave our rates unchanged. Paul seconded the motion and it passed unanimously.

Bert made a motion to amend the fee schedule to include engineering fees and a modification date. The motion was seconded by Paul and passed unanimously.

The phrase "Subject to New Ipswich Driveway regulations" (to be noted on Mylar) will be a condition on all subdivisions as of this date. The Board asked Debbie to add this to the Subdivision Application and checklist.

Paul made a motion to adjourn at 8:45. Nate seconded the motion and it passed unanimously.

Respectfully submitted,

Debbie Deaton  
Land Use Clerk