



# TOWN OF NEW IPSWICH

Town Office  
661 Turnpike Road  
New Ipswich, NH

## FINANCE ADVISORY COMMITTEE MEETING October 16, 2023

The Finance Advisory Committee will be holding a Public Meeting on Monday, October 16, 2023, at 5:00pm at 661 Turnpike Road.

Phone: (603) 878-2772  
Fax: (603) 878-3855

[www.townofnewipswich.org](http://www.townofnewipswich.org)

*Note: times and order of topics are subject to change. This meeting may be recorded and live-streamed on Channel 22.*

Finance Advisory Committee  
Meeting Agenda  
October 16, 2023

1. Current spreadsheet is Version 4 – includes automated Personnel and related cost updates with Priorities 1-3.
  - a. Make sure the Priority filter is “unfiltered” to see all priorities for departments.
2. Discuss progress on interviews with Department Heads –
  - a. October 15<sup>th</sup> deadline for initial meetings and draft submission.
  - b. October 23<sup>rd</sup> deadline for Departmental submissions to FAC
  - c. October 24<sup>th</sup> deadline to begin consolidation into spreadsheet.
  - d. November 7<sup>th</sup> deadline to provide data to BOS for consideration.
3. CIP update – department feedback
  - a. What do you advise Department Heads when they struggle to obtain requested data?
4. 3<sup>rd</sup> Quarter QBR reporting
  - a. Estimate remaining execution (monthly, quarterly, or seasonal) for 4<sup>th</sup> Quarter and add to existing 1-3 Quarters data.
  - b. Complete analysis NLT October 23<sup>rd</sup> to include estimated 2023 Fiscal Year expenditures and estimate of any department account with:
    - i. > 5% estimated Overbudget and by what amount / percent.
    - ii. > 5% estimated Underbudget and by what amount / percent.
  - c. Resulting information will be provided to the BOS for their review.
5. Other topics, as needed.

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