

Meeting Location: New Ipswich Town Office, 661 Turnpike Road, New Ipswich

Meeting Date: July 16, 2025

Attendees: Bert Hamill, Jeff Carter, Debbie Deaton, and Robert Zinsmeister.

Meetings were called to order at 1:48

Trustees of the Trust Funds

Old Business:

The minutes of the June 18 meeting were read and Bob noted that the check number for the \$13,710 deposit to the fire department was missing. He will insert the number, 63254, and the body approved the minutes as thus to be corrected.

New Business

Bert suggested that going forward we meet regularly every other Wednesday at 1:30 p.m. All agreed and his motion passed. The next meeting will be posted for July 30th.

Jeff presented a fund ledger sheet that shows up to date balances. It also serves as an action tracking/process flow device that we have needed. A few minor changes were suggested following discussion. Jeff will have the spreadsheet updated and available before each future meeting. He will also work on a procedure handbook.

Bob suggested that the Stearns/Burton request and payment process is also in need of updating. The current information available on the town website is somewhat confusing and seldom followed. He will undertake this task.

Debbie presented her current investigation of fund origins and purposes.

Six requests for disbursement were granted trustee approval so they can proceed forward to the BOS:

- NTE \$14,000 from building maintenance for fire department transformer,
- \$529.99 from Cemetery for laptop computer,
- \$21,500 from Fire Protection Equipment for structure fire protective equipment,
- \$16,543 from Building Maintenance for police department generator,
- \$2,598.73 from Building Maintenance for repair of the highway dept. lift, and

- \$398 from Stearns or Burton for the *Contra Dancing In New Hampshire: Then and Now* presentation on 6/7/2025.

One request for disbursement of \$ 2,167.46 from Building Maintenance for PD electrical generator repair was faxed to TBFA for payment.

Four checks of donations to the 275th anniversary fund were received:

- #5029 from Anchor Foundations for \$400,
- #1042 from New Ipswich Glass for \$400,
- #5501 from San/Ken for \$400, and
- #7850 from Re/Max for \$400.

Also received was check #63263 from the Treasurer for \$455 to be deposited in the Highway CRF as a refund for overpayment.

These five checks were mailed to TBFA.

Two hundred dollars in cash was received from the cemetery sexton for the Keurulainen burial. This will be forwarded to the Treasurer in exchange for a check that we can deposit.

Stearns-Burton Committee

New Business:

The Stearns/Burton committee met and approved a request from the library for an August presentation of *Animal Talk* by The Reptile Nook. The cost will be \$298.

The meetings were Adjourned At 3:07 p.m.