September 19, 2023

Attendance: Ron Stanley, chair; Becky Doyle, Shawn Talbot

The meeting was called to order at 4:00 pm. Discussion included:

**Review and approval of minutes**

Minutes reviewed and approved.

**Recent upgrade of Cablecast to version 7.6**

Upgrade went well and the processing speed seems ok. As we have had issues with file processing speed in the past we will monitor it to see how it goes. Switching between cameras still seems slow.

**Need for new monitor**

During the upgrade we found out that the monitor we are currently using does not have speakers. If we connect speakers to the computer in the office, we still do not have access to the sound on the server located in the basement. Becky has sent an e-mail to Michael asking for advice on how to get sound from both the computer and the server before we purchase a new monitor.

**Possibility of paying for recording**

Due to the logistical issues with paying people for recording, i.e., accounting, employee vs. contractor, etc., we have decided that it would be best to seek the advice of an attorney. Becky will renew efforts to locate a suitable attorney that can advise on all PEG TV issues.

We will also continue to find towns to discuss how they manage obtaining recordings, and whether or not they pay people. The discussion also included the possibility of hiring a part time employee to function as the NITV coordinator. This person would be responsible for day to day operations; equipment issues, recruitment of volunteers, working with the school, obtaining programs from third parties, etc.

**New business**

**Access to NITV office**

Ron has requested to make an office key for the cleaning lady who currently cannot get into the office to vacuum or remove trash. Ron will make the key and pass it on.

Next Meeting: October 10, 2023 at 4:00 pm.

Meeting Adjourned: 4:55 pm.

Minutes approved by:

Ron Stanley, Chair Becky Doyle