December 13, 2022

Attendance: Ron Stanley, chair; Becky Doyle, Sue Mallett

The meeting was called to order at 4:05 pm.

Discussion included:

**Review and Approval of Minutes**

Minutes reviewed and approved.

**New Business**

The meeting was interrupted in preparation for the upcoming Selectboard meeting. It was determined that a laptop was going to be used to present material, and we took the opportunity to set up a direct connection to the TV in the conference room so that we could broadcast the spreadsheets being shown on the TV. We have determined that our “universal” laptop connection does not work “universally.” Apparently there are settings within each laptop that need to be set to achieve compatibility with the TV feed. We will have to investigate further but we did find a compatible laptop that worked fine for the meeting.

Next Meeting: January 10, 2023 at 4:00 pm.

Meeting Adjourned: December 13, 2022 at 5:00 pm.

Minutes approved by:

Ron Stanley, Chair

Becky Doyle